



CITY OF LOS ANGELES ZOO DEPARTMENT



GROUPS MAINTENANCE

PART-TIME JOB BULLETIN SPECIAL PROGRAM ASSISTANT II (GROUPS MAINTENANCE)

SALARY \$18.36 per hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

SCHEDULE Various hours, Monday - Friday, 6:00 a.m. – 10:00 a.m.
Weekends and holidays may also be required

LOCATION Los Angeles Zoo – 5333 Zoo Drive, Los Angeles, CA 90027

DUTIES / JOB DESCRIPTION

This is an at-will exempt intermittent position which can be terminated at any time without cause. A Special Program Assistant II will perform a variety of janitorial and routine gardening and landscaping duties. The duties include, but are not limited to:

- Remove litter and debris
- Perform general gardening duties
- Assist in the sweeping and washing of cement walks and other areas
- Hand water trees and shrubs
- Assist with the pruning of small trees and shrubs and mowing of lawns
- Pull weeds and cultivate soil
- Using various tools and power equipment relating to gardening work
- Lifting up to 50 lbs.
- Duties may be outdoors and may be exposed to the sun and heat for a prolonged period of time

REQUIREMENTS

- Ability to work outdoors in various types of weather
- Ability to walk and work on uneven terrain and stand for extended periods of time
- Work may involve stooping, kneeling, and crouching
- Strength to lift and carry tools, equipment and other materials (up to 50 pounds)
- Previous gardening, maintenance, and sprinkler irrigation experience is preferred
- For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/online/docs/2021/21-0921_ord_187134_8-24-21.pdf

HOW TO APPLY

Interested candidates should email an updated resume to lazoo.personnel@lacity.org and the subject line must include “**SPA II (GROUPS MAINTENANCE – 01.24)**.” Resumes and/or applications must be received by 4:00 p.m. on Friday, February 9, 2023, or until sufficient applications have been received.

The Los Angeles Zoo strives to have a workforce that is representative of the diverse communities of Los Angeles and we encourage people of all backgrounds, including applicants who identify as Black, Indigenous, people of color, people with varying abilities, women and of the LGBTQAI+ communities, to apply.