



ADA Accommodation Request Form

The Los Angeles Zoo wants all guests to have an enjoyable experience at the Zoo. To help provide the best experience possible, we ask that guests requesting accommodations complete and submit this ADA Accommodation Request Form. The Zoo will do its best to provide the specific accommodation requested.

Sign Language Interpreters, Communication Access Real-Time Transcription, Assistive Listening Devices, or other auxiliary aid and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended. Requests for Docent Guided Tours should be made with 14 days' advance notice.

Requests for Accommodation may be submitted by:

- ❖ Phone: (323) 644-4200 (Voice) or (323) 644-6045 (TTY)
- ❖ E-Mail: lazoo.admissions@lacity.org
- ❖ Fax: (323) 644-6087
- ❖ U.S. Mail: Los Angeles Zoo, Attn: ADA Coordinator,
5333 Zoo Drive, Los Angeles, CA 90027

Guest Name: _____ Total Number in Group _____

Date: _____ (maximum of 10 for tour requests)

Responsible Party:

First Name _____ Last Name _____

Email Address _____

Phone Number _____ ☐ home ☐ work ☐ cell

Best Time to Call: _____

Requested Date of Visit: _____ Time of Arrival: _____

What specific accommodation(s) are you requesting? Check all that apply.

Please note: All animal programming may be subject to change or last-minute cancellations based on animal care needs, weather, or other circumstances.

- ☐ 1. For guests with service animals: a 30-minute Docent Guided Walk-Through for areas prohibited for service animals. (Please make arrangements for a member of your party to supervise and safeguard your service animal during the walk-through.) An accessibility map which outlines prohibited areas for service animals may be downloaded at <http://www.lazoo.org/visit/accessibility/> under the Accessibility section, "Visitors with Service Animals".

- ☐ 2. For guests who are blind or have low vision: a 30-minute Docent Guided Sensory Tour, which may include tactile experiences with biofacts (pelts, bone clones), sculptures, an Animals & You or Muriel's Ranch animal interaction, or a tailored one-hour tour on Zoo grounds exploring tactile, auditory, and olfactory elements of the Zoo.
- ☐ 3. American Sign Language Interpretation for a guided tour.
- ☐ 4. American Sign Language Interpretation for a meeting, lecture or special event. Please provide the date, time, and name of lecture or special event.

DATE	TIME	NAME OF MEETING/LECTURE/SPECIAL EVENT

- ☐ 5. Assistive Listening Device for a meeting or lecture. Please provide the date, time, and name of lecture or special event.

DATE	TIME	NAME OF MEETING/LECTURE

Other comments or accommodation(s) requested:

FOR OFFICE USE ONLY

Received By: _____ Date: _____

Assigned To:

☐ DOCENT COORDINATOR:

☐ #1: Assigned To: _____ Date: _____

☐ #2: Assigned To: _____ Date: _____

☐ #3: Assigned To: _____ Date: _____

☐ ADA COORDINATOR:

☐ #4: Assigned To: _____ Date: _____

☐ AUDIO VISUAL SERVICES:

#5: Assigned To: _____ Date: _____

Confirmed Date of Visit: _____ Time of Visit: _____

Confirmed By: _____ Date: _____

Log Entry By: _____ Date: _____

Comments: _____
